**VCU SCHOOL OF PHARMACY**

**DEPARTMENT OF PHARMACOTHERAPY & OUTCOMES SCIENCE COURSE WAIVER**

**REQUEST FORM**

In limited situations, students may have course requirements waived if they demonstrate competence in the course learning objectives or the course is judged to be unnecessary for achieving degree requirements.

A student wishing to have a course or courses waived should present material evidence to the coordinator of the course in question that demonstrates competency or mastery of course material. This might include course syllabi from courses previously taken or other evidence of competency. Following review of these materials by the course coordinator, the course coordinator will approve the request outright or will state conditions for approval of the waiver. These conditions may include attending lectures or other tasks.

Alternatively, students must request that a course be waived as unnecessary for achieving degree requirements. For example, a non-thesis graduate student may ask to waive the BIOSTATS 544 requirement. Following review of these materials by the Department graduate program director, the program director will approve the request outright or will state conditions for approval of the waiver.

A copy of the completed and approved request should be returned to the Graduate Program Director to be considered for approval and filed in the Dept and School Graduate student records.

**STUDENT NAME**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course Coordinator Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Program Director Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Comments/Conditions:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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